

Annexure-‘B’
Reference Tender- HIMS/Project/ Tender-1-(2022), Works A-G

INSTRUCTION TO TENDEREVS, GENERAL & SPECIAL CONDITION

(**Note:-**For any update please keeping touch of website till the last date of download of Tender)

1. A tender is invited for the work as mentioned in Tender-1-(2022 A to G) to this Notice inviting Tender (NIT).
2. The work is estimated to cost as indicated in aforesaid Notice to Tender. This estimate put against however, is not a guarantee and is nearly given as a rough guide and if the work cost more or less, a tendered/bidder will have no claim on that account. The tender shall be based on as mentioned in aforesaid list of works (A to G) under Tender-1(2022).
3. The work is to be completed within the period as indicated in aforesaid Tender-1(2022)in accordance with the phasing, if any, indicated in the tender from the date of handing over site/ initial advance, which will be on or about two weeks after the date of Acceptance of tender.
4. Contractors whose firms are financial & technically capable to do the work as amounted at under Tender only should participate. Under no circumstances will a father and his son(s) or other close relations who have business dealing with one another be allowed to tender/bid for the same contract as separate competitors. A breach of this condition will render the tenders/bids of both the parties liable for rejection.
5. The Office of Vice Chairman HIMS Bhadwar Varanasi will be the final Accepting Officer here in after referred to as such for purpose of the contract.
6. Available drawing (PDF) Architectural& Structural, Material list will be enclosed with the tender for relevant works.
 - 6.1 Testing at all material to be done as per the standard practice & relevant IS code/NBC.
 - 6.2 Contractor's must comply all labour, laws, safety provision client will not be liable for payment of any compensation on these respect.
 - 6.3 Copies of the drawings and other document pertaining to the work signed for the purpose of execution/implementation by the Accepting Officer or his accredited representative, sample of materials and stores to be supplied by the contractor will also be available for inspection by the tenderer/bidder at the office of Accepting Officer and concerned technical team of HIMS during working hours.
7. The tenderers/bidders are advised to visit the site of work by making prior appointment with Project Head/Project Manager who is the Executing authority of the work .The tenderers/bidders are

deemed to have full knowledge of all relevant documents, samples, site etc. whether they have inspected them or not.

8. Any tender/bid which proposes any alteration to any of the conditions laid down or which proposes any other condition or prescription whatsoever, is liable to be rejected. However any issue pertaining to any item, specification resolved during or before pre-bid meeting or date of final submission of the tender will be accepted.

8.1 Price Tender(quotations) to be submitted in a Sealed cover at the following address by Courier, Speed post, in person so as to reach before the prescribed date Address:-**HERITAGE INSTITUTE OF MEDICAL SCIENCES,N.H.2(G.T. ROAD-BYPASS),VARANASI-221311(UP).**

8.2 Out station vendor/Contractors may inform before last date of submission of the tender, about the dispatch of their sealed priced tender/quotations to HIMS Varanasi at the following email:-

1. heritageims1@gmail.com

2. ukbanerjee2@gmail.com

Priced tender/quotations may be marked Confidential, Tender Number, Name of work in the top cover of the Envelope.

8.3 Contractors must quote their rates, including all labor and materials like cement, steel (Reinforcement or Structural) Doors, Windows all Plumbing, all Electrical, all Sanitary, all Finishing items, all items for Fire Fighting etc. , all complete where applicable especially for the Tender for Ten story building, works-G, of Tender-1. Doors and Windows should have approved type of Locks & required fitting.

8.4 No materials, Labour etc. will be supplied by the client(HIMS). If any material is supplied by HIMS then, suitable deduction based on market rate analysis will be made from the bills of the contractor.

9. The uploading of bid implies that bidder has read this notice and the conditions of contract and has made himself aware of the scope and specification of work to be done and of the conditions and rates at which stores, tools and plants etc. will be issued to him and local conditions and other factors having bearing on the execution of the work.

10. Tenderers/bidders must be in awareness of conditions of the CPWD Standard schedule of rates and specification including amendments and errata thereto (Also refer DSR 2021 for this). In case of any doubt/dispute those will be referred for solution.

11. The Accepting Officer reserves the right to accept a tender based on experience, reputation & qualitative aspect at a price may not be lowest but as are admissible under the HIMS Policy. No claim for any compensation or otherwise shall be admissible from such tenderer/bidder whose tender/bid is rejected, even after being L1 (lowest bidder).

12. Accepting Officer does not bind himself to accept the lowest or any tender/bid or to give any reason for not doing so.

13. No EMD to be deposited but security deposit amount will be 5% of the contract value will be retained till the end of defect liability period of 12 months. This amount will be deducted sum every running account bill till 5% amount recovered.

NOTE :

(a)	Contractors enlisted with MES/CPWD/PWD UP will upload following documents for checking eligibility:- (i) Application for bid in Firm's letter head. (ii) Enlistment letter (iii) Solvency certificate and working capital certificate issued by scheduled bank. (iv) Provident fund code letter (v) GST registration number of firm. (vi) Annual turnover certificate for last 2 years issued by chartered Accountant along with relevant pages of audited balance sheets in support thereof. (vii) In addition, the un-enlisted contractors shall also furnish affidavit on non judicial stamp paper in the form of hard copy declaring their turnover for last 2 (Two) years.
(b)	Contractors not enlisted with MES/CPWD/PWD UP will be required to upload necessary documents to prove their eligibility like certified turn over last two years. List of excuted works.
(c)	Court of the place from where tender has been issued shall alone have jurisdiction to decide any dispute out of or in respect of this tender after acceptance of tender, i.e Varanasi

GENERAL CONDITIONS OF CONTRACTS

1. The water will be supplied by the HIMs at the rate of 1% of the Tender cost however if the contractor arranges water at his own cost, the deduction will be waved off.

- 1.1 Electricity with be charged as per actuals @ **13.00/unit**.
- 1.2 No labour Hut provisions are available in the campus.
- 1.3 Project Head or his designated Engineer will function as Engineer-in-Charge.
- 1.4 Approval brand of cement shall be Ultratech /ACC/Birla gold.
- 1.5 Approved brands of Steel TATA / SAIL /JINDAL- Fe-550D.

2. Any correspondence concerning this tender should be addressed as indicated at the top of this sheet quoting the reference of the Tender (work)

ADDRESS:-

Head (Project)

**HERITAGE INSTITUTE OF MEDICAL SCIENCES,
N.H.2 (G.T. ROAD-BYPASS),
VARANASI- 221311(UP).**

3. THE VICE CHAIRMAN OF HIMS DOES NOT BIND HIMSELF TO ACCEPT THE LOWEST OR ANY TENDER.

NOTES:

1. Description of building works and services given in various parts of this Tender Notice are in brief. These are deemed to be amplified and read in conjunction with drawings (including notes therein), special conditions, particular specifications, specification for materials and workmanship and conditions in relevant clauses of CPWD standard Schedule of rates 2021 and specification and preambles under relevant section of CPWD Specification.

2. In respect of Schedule 'A' the tenderer is required to insert his rates in figure and words and accept the lowest under respective column of BOQ for entire completion of items of work as described and specified inclusive of his overhead and profit complete. Amount column shall be self-generated by the system in relation to unit rate inserted by you.

3. Reference to drawings. As per list of drawings attendant with individual work. In case the details in respect of item shown on main drawings are not given in the drawings referred to in main drawings the same shall be followed from any other drawing included or issued during construction in the list of drawings without any extra cost.

4. Any drawing mentioned in the contract drawings, particulars specifications but inadvertently not included in the list of drawings shall be deemed to form part of the contract.

5. Probable distribution of various items of internal services are indicated on drawings/directed by Engineer-in-Charge. These are tentative and may be varied where necessary at the discretion of the Engineer-in-Charge. The contractor shall not be entitled for any claim on account of such varied alignment and quantities.

6. The tenderers are advised to visit the site before quoting their rates and contact Project Head/Project Manager to ascertain the site/ground condition, access roads, approaches availability of local materials and all necessary information which may affect work and price under the contract.

7. The lump sum rate quoted by the contractor shall be deemed to include all minor and constructional details which may not have been specifically shown on drawings or given in particular specification but are essential for the execution of work and services in the workman-like manner sound construction and established Engineering practice. The details of such items not specifically shown on drawings/specified shall be furnished during execution of work. In case of difference of opinion between the contractor and HIMS as to whether or not certain item of work is minor extras or minor constructional details which are deemed to have been included in the lump sum cost, the decision of the Accepting Officer (VC) shall be final and binding.

NOTES/DIRECTION/TAXES etc.

1. The tenderers quoted rates shall be deemed to be inclusive of all taxes/cess viz GST, duties, royalties, octroi and other levies payable to under respective statutes as applicable on the date of receipt of tender. It may be noted that any tenderer imposing any condition in this regard or on any other account shall be treated as a conditional tender and the same shall be liable to be rejected.

2. Only TMT bars shall be used in this project all as specified elsewhere even though CTD bars are shown in drawings. Diameter and spacing of TMT steel bars shall be same as shown in structural drawings, for other types of reinforcement in structural drawings, without any extra cost to the HIMS. Where 06 mm dia. CTD/ MS bars are shown in drawings, 08 mm dia. TMT steel bars shall be used in lieu thereof without changing the spacing and without any extra cost to HIMS.

3. Applicable for schedule Priced/Quote for all the works including Building works.

(a) The unit rate quoted against schedule shall be deemed to include all relevant items of work shown on drawings and specified in particular specifications complete for all individual items of work covered under schedule 'A'(BOQ)

(b) However, some of the items which shall also be deemed to be included in respective cost of the building and are essential for execution of work in workmanship like manner as detailed below:-

(i) Reinforcement for any RCC member not indicated on Drawings. The reinforcement details for such items shall be as directed by Project Head/Project Manager(Engineer-in-Charge).

(ii) Cutting chases in wall floor or ceiling and making good Cutting chases for concealed conduit for concealed point wiring/pipes for internal water supply under respective schedule 'A'

(iii) Lintels over doors, windows, ventilator and opening not indicated.

(iv) Fittings to doors, windows, ventilators and opening not indicated.

(v) Plinth protection all as specified and shown on drawings.

(c) The lump sum or Plinth area rates quoted by the contractor for Schedule 'A' or in respective work of Tender-1(2022)shall be deemed to included provisions of following items also:-

(i) Storage water tank, curing duly fitted with for wash out pipe over flow pipe, ball valves of brass with polythene float.

(ii) Sanitary fittings, appliances vent, soil, waste pipes with connected items, excavation, earthwork, bedding, haunching of pipes, gully and nahani traps with chambers, CI fitting, special fittings, etc.

(iii) Fans hooks, fixture and fittings, niches for boxes to house MCBs/DBs, meter boxes/main switch boxes etc.

(iv) Any other specifically mentioned in notes of other parts of schedule/(Annexure-'A') and particular specifications Mirrors, niches, peg sets, towel rails, MS rungs, formats, curtain rod, etc.

(d) Building structure shall have the foundation for SBC of soil as shown on drawings. Variation in SBC of soil if found at site and require redesigning of the foundation, the same shall be regularized through deviation order.

(e) In the event of discrepancy in the provision given in drawing of schedule of finishes and other drawings forming part of the tender, the provisions in the schedule of finishes drawings shall take precedence over the provisions in the other drawings.

(f) In the event of discrepancy in the details/dimensions given in various drawings, the details/dimensions as per breakup details drawing and enlarge scale drawing shall take precedence over the provisions in the small scale drawings.

- (g) In the event of discrepancy in the total dimension as per room sizes and outer dimensions of any building / structure, the total dimension worked out as per room size (breakup details) shall be followed whichever is more.
 - (h) In case of any variation, provision shown in size of steel members for similar Location / item of different details, higher size shall be provided.
 - (i) For the purpose of pricing deviation involved in use of alternate variety of cement in Part / full, the rates contained in the CPWD Schedule will be the same for any type of cement .
4. The residential tower of Ten Storied building must comply National. Building code 2016 or latest update issued. Internal & External Electrical safety must be ensured in accordance with the relevant National codes.
5. **SPECIAL CONDITIONS**
- (a) All items and quantities are provisional.
 - (b) Unless otherwise specified, plinth area rate, unit rate of each item of work is inclusive of materials, fittings, fixtures and labour or supplied and fixed including material testing as specified complete.
 - (c) Specifications in CPWD Specification and preambles to items given in CPWD DSR Rate under respective trades shall be applicable. If any provision in the description of items of enclosed schedule of items Schedule and in particular specifications is at variance with the provisions in specification in CPWD and preambles to CPWD Schedule items of CPWD / DSR the provision of description of item of Schedule and provision of particular specifications shall take precedence there over.
6. Whatever is mentioned elsewhere, the type of coarse aggregates shall be crushed stone aggregates conforming to IS-383 (properties of aggregates shall conform to IS-383 unless mentioned otherwise in particular specifications) and shall be obtained from source included in relevant Appendix to particular specification as approved by the Engineer-in-Charge.
7. The defects liability period will be **12 months** after the work have been completed and handed over to HIMS.
8. Progress of should be proportional with respect to the time schedule allotted against each work under Tender (Tender -1-2022).
9. Covering letter by the tender to be enclose along with the Tender(under taking by the tender).
10. Payment schedule for the proposed 10 story building
- I. 4% on completion of foundation
 - II. 4% on completion of each floor, including brick work

- III. 2% on completion of plastering, plumbing, sanitary fittings
 - IV. 10% on completion of electrical works, doors and windows, ventilators, fire fighting works, all water tanks, munties, lift machine rooms etc
 - V. Balance payment after completion of all balance finish works, like putty, painting, polishing of wood works etc. in about 30 days after making all deductions towards security, water charges, electricity charges and any other authorized deductions.
11. Payment schedule for all other works will be on monthly bill basis, on submission of bill 80% within 15 days and 20% within 30 days.

SIGNATURE OF CONTRACTOR	SIGNATURE OF OFFICER ISSUING THE TENDER DOCUMENTS

INSTRUCTION

Should the tender be accepted by the successful bidder an acceptance letter in this regard be submitted in the letter head of the company with seal as given below. Scanned copy of the letter be sent by email to the following ids:

1. heritageims1@gmail.com
2. ukbanerjee2@gmail.com

To

The Vice Chairman, HIMS

Dear Sir,

Having examined and perused the following documents

1. Specifications signed by the Engineering Department
2. Drawings detailed in particular specifications.
3. Schedule of items attached hereto.
4. CPWD Standard Schedule of Rates 2021/ 'Specifications'.

I/We agree:-

To execute all the works, referred to in the said documents following the terms and conditions contained or referred to herein and as detailed in the general summary (schedule of works)/(BOQ) here-in-after and to carryout such deviations as may be ordered **upto a maximum of 10% (Ten percent) or as mutually agreed** and further agree to refer all disputes if not settled mutually at site then to the sole arbitration of a serving officer having degree in Engineering or equivalent or having passed final/direct final relevant examination recognized by HIMS to be appointed by the Vice Chairman, HIMS whose decision shall be final, conclusive and binding.

Date:-

Name

Place:-

Tel:

**Signature of Contractor
With seal**